

**University of Florida's Historic St. Augustine  
Education Committee Meeting  
December 19, 2018  
Start Time: 3:35pm End Time: 4:08pm**

In person: Roy Hunt, Linda Dixon, Lora Smith

By Phone: Buff Gordon, Kristin Conwill, Billy Triay, Matt Armstrong, Herschel Shepard, Arva Parks, Laura Marion

Matt Armstrong – Deaccession of textiles in storage trunks:

Laura Marion will be taking over for Matt due to he and his wife relocating to Oregon.

Roy: Minutes approved, motion made by Herschel Shepard, 2nd by Arva Parks and approved unanimously.

Matt: We are dealing with more items that we have in prior meetings. These items came out of the cedar trunks. The first trunk is mostly clothing items, rugs, wall hangings. 21 artifacts. If no issues, Matt asks for deaccession. Hershel Shepard motions to approve, 2<sup>nd</sup> by Buff Gordon and approved unanimously.

Trunk 2: Contains textiles. They are hoping to transfer them to a university with a textile collection. Roy noted that Matt might to contact Susan at the Harn who is collecting Latin American textiles. Matt noted a textile from a German tapestry. It is not related to any of our other collections. Buff Gordon motions to deaccess truck 2, 2<sup>nd</sup> by Herschel Shepard and approved unanimously.

Trunk 3: Most of the items are modern things made in the 60's. There is a rug from Sears purchased from 1971. Other items include bed spreads, a poncho and Mexican wall hangings. There is a 19<sup>th</sup> century piece donated from Spain. Matt noted they are going to reach out to the families that originally donated the item to see if they want it first. Herschel Shepard motions to deaccession trunk 3, 2<sup>nd</sup> by Buff Gordon and approved unanimously.

Trunk 4: There are only 4 items, rugs and blankets. Herschel Shepard motions to deaccession trunk 4, 2<sup>nd</sup> by Buff Gordon and approved unanimously.

Trunk 6: Trunk contains items like bedspreads, bedding, wall hangings, shawls, tablecloths. We do not need these for interpreting purposes. The items that are appropriate for display are already being used and are not located on the deaccession list. Herschel Shepard motions to deaccession trunk 6, 2<sup>nd</sup> by Buff Gordon and approved unanimously.

The Canoe agreement was signed last January. Good time to look at it and maybe find a permanent home for it. Located currently at Big Cypress Reservation. Buff Gordon motions to deaccession, 2<sup>nd</sup> by Herschel Shepard and approved unanimously.

Survey of Lost Artifacts:

Contains lost or damaged artifacts as defined by the National Park Service Collections Management Guidelines. Items are mostly home furnishings, glass slides, etc. Herschel Shepard motions to deaccession the lost artifacts, 2<sup>nd</sup> by Buff Gordon and approved unanimously.

Laura Marion:

Working with one of the map librarians to complete the spreadsheet. There are 4 categories of maps. The NOAA maps have all been digitalized. The National Geographic maps are ones sent to subscribers of the magazine. The Florida Department of Transportation has most of theirs on online. The US Coast and Geodetic Survey and maps of libraries are maintained by UF. Laura will email list out to group. Buff Gordon motions to deaccession the maps, 2<sup>nd</sup> by Herschel Shepard and approved unanimously.

Chair Roy Hunt noted that the committee needed to meet January 16<sup>th</sup> 3:30pm for next meeting.